

# Tri-Par Estates Park and Recreation District

## Minutes - Board of Trustees – BOARD MEETING

### September 21st, 2021

**TIME:**..... 7:00 PM

**CALL TO ORDER:** ..... Chairman Koenig

**ROLL CALL:** ..... Bianca Cristiani

**PRESENT: In Attendance:** .....Chairman Koenig, Ron Houchin, Toni Borman, Michael Neff,  
Cynthia Little-Koenig, Daryle vonHoldt, Dan Via, Mary Ann Upton

**Absent:**..... Laurie Legler

**ALSO PRESENT:** ..... Lee Morris, Park Manager; Bianca Cristiani, Meeting Recorder, Barbara Baker, Overseer

**OPENING COMMENTS** – Chairman Koenig opened the meeting and Bianca Cristiani reviewed the information for viewing via Zoom.

#### 1. APPROVAL OF PRIOR MEETING MINUTES

- **Trustee Neff made a motion to approve the Minutes of the August 17<sup>th</sup>, 2021, Board of Trustees Workshop and Board of Trustees Meeting,**
- **Trustee Borman seconded the motion.**
- The motion carried on a unanimous roll call vote.

#### 2. FINANCIAL APPROVALS

- Chairman Koenig reviewed the August 2021 Financial Report.
- **Trustee Borman made a motion to accept the Financial Report for August 2021.**
- **Trustee von Holt seconded the motion.**
- The motion carried on a unanimous roll call vote.

#### 3. INVOICE APPROVAL

- **Trustee Borman made a motion to approve and pay the Invoice from Adams & Reese in the amount of \$2,677.50**
- **Trustee Little-Koenig seconded the motion**
- The motion carried on a unanimous roll call vote

#### 4. ACCEPT & Place on File, the Deed Restrictions Violations that are currently outstanding

- Chairman Koenig went over the violation procedure
- No vote was taken on this matter.

#### 5. ADOPT CHANGES to Background Check

- Chairman Koenig stated this item will be put to a vote to adopt the revised 5.02 Background Check Policy and Procedure in the book.
- **Trustee Neff made the motion to adopt the Policy & Procedure 5.02 Background Check as presented .**
- **Trustee Borman seconded the motion**
- The motion carried on a unanimous roll call vote

#### **6. ADOPT the Budget Transfer from Reserves Memorandum**

- Chairman Koenig discussed why it's important to adopt the Budget Transfer from Reserves if Needed.
- **Trustee Houchin made a motion to adopt the Budget Transfer from Reserves if Needed as Presented.**
- **Trustee vonHoldt seconded the motion**
- The motion carried on a unanimous roll call vote

#### **7. ADOPT the Park Managers Salary Memorandum**

- **Trustee Houchin made a motion to accept the Park Managers Salary Request**
- **Trustee Little-Koenig seconded the motion**
- the motion carried on a unanimous roll call vote

#### **8. Contract for Laundry Proposal**

- The Contract Changes were not Returned in time to be voted on in this meeting.

#### **9. Fine Recommendations- Deed Restriction Violations**

- Chairman discussed with each member their input on the matter
- **Trustee Borman made a motion to adopt the Fine Recommendations- Deed Restriction Violations that are held in abeyance unless there is a regression on any violation.**
- **Trustee Little-Koenig seconded the motion**
- The motion carried on a unanimous roll call vote.

#### **10. 2021-2022 Insurance Renewal Memorandum**

- Chairman asked Lee to go over Insurance Renewal Memorandum
- **Trustee Borman made a motion to adopt the 2021-2022 Insurance Renewal as presented**
- **Trustee Little-Koenig seconded the motion**
- The motion carried on a unanimous roll call vote.

#### **11. UNFINISHED (Old) BUSINESS** - None

**12. NEW BUSINESS** –Trustee Borman asked if the oven that broke during the Labor Day Luncheon was fixed and was informed it was under warranty. Trustee Upton discussed how she is still having trouble finding doughnuts. We may go with other options to go with our coffee. Also brought up Thanksgiving dinner that we can get tickets in the office mid-October. Tickets will be 15 per person and you are allowed to bring two guests per household.

#### **13. PUBLIC INPUT** - None

#### **14. ADJOURN THE BOARD MEETING**

- **Trustee Borman made a motion to Adjourn the Board Meeting.**
- **Trustee von Holdt seconded the motion.**
- The motion carried on a unanimous roll call vote.

**The Board Meeting adjourned at 7: 44 p.m.**

***This copy of the Minutes of the aforesaid Special Budget Workshop of the Board of Trustees of Tri-Par Estates has been transcribed for approval by the Board of Trustees at the next called meeting of the Board.***