

TRI-PAR ESTATES PARK AND RECREATION DISTRICT POLICY AND PROCEDURE MANUAL

ITEM 5.01 CATEGORIES OF RESIDENTS

For purposes of Applications, Background Checks, Fobs (Definitions are for Tri-Par purposes only)

- A. Owners:** Person(s) named on deed as owner of property in Tri-Par.
1. Background Check: Prospective resident owners are subject to the check. Prospective non-resident owner is not subject to check prior to purchase, but must apply for residency and is subject to check prior to becoming a resident.
- B. Household members:** Person(s) not named on deed, but living with resident owner.
1. Background Check: Each Household member is subject to application and check.
 2. Fob: One or two household members may be listed on and share owner's fob.
- C. Renters, Annual:** For periods of 6 months or longer.
1. Background Check: Each individual subject to application and check.
 2. Fob: Must be purchased by renters. Household members of primary renter may use the Household member provision regarding fobs.
- D. Renters, Seasonal:** For periods of more than 30 days and less than 6 months.
1. Background Check: Each individual subject to application and check.
 2. Fob: Must be purchased by renters. Household members of primary renter may use the Household member provision regarding fobs.
- E. Renters, Short Term:** For periods of 30 days or less. *Only one short-term rental per year.*
1. Background Check: Not required.
 2. Fob: Must be purchased by renters. Household members of primary renter may use the Household member provision regarding fobs.
- F. Resident Visitors:** Person(s) permitted to reside in home, without payment of rent for periods in excess of 30 days.
1. Background Check: Each individual in this category subject to application and check.
 2. Fob: Must be purchased by Resident Visitors. Household members of primary Resident Visitor may use the Household member provision regarding fobs.
- G. Resident Guests:** Person(s) permitted to reside in home, without payment of rent for periods of 30 days or less. *(Underage guests are limited to 30 cumulative days in any 12 month period.)*
1. Background Check: Not required.
 2. Fob: Owner may secure a Guest Fob if desired. See Item 5.37.
- H. Day Guests:** Person(s) as guests of residents during day and not residing in Tri-Par.
1. Background Check: Not required.
 2. Fob: The resident with their own fob must accompany guest for use of pool and facilities. If day guests will be here sequential days, the Guest fob may be utilized (30 day maximum).

SECTION 5: POLICY AND PROCEDURE

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I. Caregivers: Persons providing authorized caregiver service to a resident may be granted an exception to age restrictions.

1. The Caregiver status must be requested and the person approved as a suitable caregiver for the resident by the resident's physician.
2. Background Check: Required if providing care for more than 30 days.
 - a. Upon approval by board of trustees the caregiver, regardless of age, may live with person receiving care, or at another home within Tri-Par.
3. Fob: May be purchased by the caregiver, and will have full access to facilities as a resident.
4. When caregiver services are no longer needed, an underage caregiver must move from Tri-Par within 30 days.

Adopted by Trustees – 10/20/2015